

Guidelines for Completing the Application for Dietitian Candidate

BASIC INSTRUCTIONS

- Complete the application form in full and submit all required documents to the College of Dietitians of Prince Edward Island (CDPEI).
- Your application will be reviewed by the Registrar or Deputy Registrar. If needed, it will go to the Registration Committee for further review. Additional documents about your education or experience may be requested based on your qualifications.
- Processing time is 2-4 weeks. CDPEI will contact you if there are any delays or issues with your application.

Dietitian Candidate Registration

- Dietitian Candidate registration is for those who meet all requirements except for passing the Canadian Dietetic Registration Examination (CDRE).
- This allows you to work in Prince Edward Island as a Dietitian Candidate, with mentorship, from when your application is approved until 8 weeks after the next exam or until you receive CDRE results.
- Once approved, you may use the title Registered Dietitian (Candidate) and initials RD (Candidate).

Checklist for new graduates

Electronic Submission to deputyregistrar@peidietitians.ca:

- ☐ Completed, signed, and dated application form.
- ☐ Criminal Record Check with vulnerable sector screening.
- ☐ If your name differs on certificates/documents, provide official proof of name change.
- ☐ Copy of current government-issued ID

Hard Copy Required (send original documents by mail to CDPEI):

- ☐ Official transcripts/diploma sent directly from the university registrar.
- ☐ Internship verification letter and certificate sent directly from the institution.

E-transfer: Pay the application, registration, and CDRE fees combined. *E-transfer information will be shared with applicant once application and documents are received.*



Registration for the Canadian Dietetic Registration Examination (CDRE)

To be eligible for the CDRE, candidates must:

1. Meet registration requirements.
2. Pay the CDRE fee (see website for details).

You should write the next available exam if you are:

- A new graduate from a dietetic internship, or
- Not currently registered with another Canadian regulatory body or haven't written the exam in the past 3 years.

Exam sittings are in November and May each year. Your exam date will depend on when you apply and meet the registration requirements.

CDRE Accommodations:

A candidate who has a disability, a temporary disability or special condition that warrants accommodation may request accommodations to take the examination. The candidate is responsible for submitting a written request for accommodation to the provincial dietetic regulatory body for consideration by the Alliance of Canadian Dietetic Regulatory Bodies, no later than the deadline. The written request must include the information contained within the required forms [\(available in the CDRE Prep Guide on the CDPEI website\)](#).

Questions or concerns regarding your application may be directed to the Deputy Registrar at deputyregistrar@peidietitians.ca